

## Information note for School Principals

### School Transport provision for students from Ukraine. – 2023/2024 school year. June 2023

#### 2023/2024 school year – Ukraine applications

In order to rollover the current applications for pupils who avail of school transport, it is necessary for Bus Éireann to close all portals so that they can assess applications, determine eligibility and arrange transport as soon as possible for the 2023/24 school year.

The mainstream Bus Éireann application portal will remain closed until 30<sup>th</sup> June 2023. This will not affect the Ukraine application page that REALT co-ordinators use to submit their applications, and via which families apply directly. The first 'rollover' of applications for transport for Ukraine students has now been completed. The gov.ie/Ukraine website has been updated to advise families, and a note has also issued to REALT co-ordinators

#### New Process for REALT co-ordinators processing School Transport applications

Bus Éireann are working on a new application system for REALT co-ordinators. This new process will not affect the way schools forward the information to REALT co-ordinators for pupils residing in accommodation centres. The spreadsheet attached can be used to inform REALT co-ordinators of new enrolments in your school that require school transport.

The existing process on gov.ie/Ukraine can be used by families living independently/with host families/pledged accommodation to input applications for the 2023/2024 school year.

All applications that are now processed will be deemed to be for the 23/24 school year.

#### Pupils who no longer require school transport

If a school wishes to advise that a pupil has left the school or has moved address and no longer requires transport we would be grateful if that information could be passed on, so it can be highlighted to Bus Éireann, who will reassign seats on the service. If you do receive this information please contact your local REALT co-ordinator, or alternatively, please email [transportapplications@education.gov.ie](mailto:transportapplications@education.gov.ie) with the pupils name, school roll number, school name and address and we will pass on the details to Bus Éireann.